



HISTORIC PRESERVATION COMMISSION MEETING

City Council Chambers, 33 East Broadway Avenue Meridian, Idaho

Thursday, July 28, 2022 at 4:30 PM

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Agenda

VIRTUAL MEETING INSTRUCTIONS

To join the meeting online: <https://us02web.zoom.us/j/85767327726>

Or join by phone: 1-669-900-6833

Webinar ID: 857 6732 7726

ROLL-CALL ATTENDANCE

___ Blaine Johnston, President ___ Destinie Hart, Vice President

___ Tyler J. Ricks ___ Pam Jagosh

___ John Dinger ___ Jody Ault

___ Jack Keller

ADOPTION OF AGENDA

APPROVAL OF MINUTES [ACTION ITEM]

1. **Approve:** Minutes from 6-23-22 Historic Preservation Commission Meeting

APPROVAL OF MONTHLY FINANCIAL STATEMENTS [ACTION ITEM]

2. **Approve:** Monthly Financial Statement

NEW BUSINESS [ACTION ITEMS]

3. **Discuss:** Meridian Speedway Interpretive Signage for National Historic Registry Addition

OLD BUSINESS [ACTION ITEMS]

4. **Respond to Letter:** Department of the Interior Inquiry About Participation in the Development a Programmatic Agreement

REPORTS [ACTION ITEM]

5. Update on Projects: Virtual Sites Tour and North Main Street Survey

NEXT MEETING: August 25, 2022

ADJOURNMENT



HISTORIC PRESERVATION COMMISSION MEETING

City Council Chambers, 33 East Broadway Avenue Meridian, Idaho

Thursday, June 23, 2022 at 4:30 PM

MINUTES

ROLL-CALL ATTENDANCE

- | | |
|--|---|
| <input checked="" type="checkbox"/> Blaine Johnston, President | <input checked="" type="checkbox"/> Destinie Hart, Vice President |
| <input type="checkbox"/> Tyler J. Ricks | <input type="checkbox"/> Pam Jagosh |
| <input checked="" type="checkbox"/> John Dinger | <input checked="" type="checkbox"/> Jody Ault |
| <input type="checkbox"/> Jack Keller | |

City staff present was Arts and Culture Coordinator, Cassandra Schiffler.

ADOPTION OF AGENDA

J. Ault made motion to adopt agenda, seconded by D. Hart

All ayes

APPROVAL OF MINUTES [ACTION ITEM]

1. **Approve:** Minutes from 5-26-22 Historic Preservation Commission Meeting

J. Dinger made motion to approve minutes, seconded by D. Hart

All ayes

APPROVAL OF MONTHLY FINANCIAL STATEMENTS [ACTION ITEM]

2. **Approve:** Monthly Financial Statement

J. Ault made motion to approve the monthly financial statements, seconded by D. Hart

All ayes

OLD BUSINESS [ACTION ITEMS]

3. **Discuss and Recommend:** Project Site(s) to be Added to Virtual Tour

C. Schiffler received an estimate from Hullfilm for a virtual tour of four locations along Idaho Street and two locations at Highway 16 in the amount of \$4000.

Commission Feedback:

B. Johnston stated locations on Idaho Street are a logical progression based on current tour and it will be important to capture the Highway 16 locations as well based on construction though he is unaware of current construction timeline.

B. Bauer stated that she assisted with a study in 2008 and 2019 documenting properties along Highway 16 and this report can be obtained through the State Historic Preservation Office (SHPO) and that she is not currently aware of the construction timeline.

J. Dinger made motion to approve \$4000 to contract Hullfilm to document identified locations on Idaho Street and Highway 16 for the City's virtual tour, seconded by J. Ault

All ayes

REPORTS [ACTION ITEM]

4. Project Report: Meridian Speedway Historic Nomination ~ Barbara Perry Bauer, M.A, TAG Historical Research and Consulting

B. Bauer reported that on June 4, 2022, the Idaho State Historic Review Board approved the Meridian Speedway Historic Nomination and now the nomination will move to the national level for review with the next decision announced in October 2022.

Presentation given by B. Bauer (attached).

B. Bauer suggested organizing a tour of the Meridian Speedway as part of the Commission's Historic Preservation Month activities in May 2023.

Commission Feedback:

B. Johnston inquired if SHPO or the Idaho State Historic Review Board had any comments about the nomination. *From January through June B. Bauer worked on a written argument in response to questions from these entities about non-contributing structures impacting the integrity of the original 1950 structural features of the Speedway.*

B. Johnston inquired about the difference between a historic place and a historic district. *Meridian Speedway would be listed as a historic district because of the number of buildings on the site.*

C. Schiffler stated that completing the Meridian Speedway Nomination is one of the goals in the City's Master Strategic Plan; other Strategic Plan goals that impact the Commission include utilizing the historic register to identify significant recognition of Meridian properties and investigating new locations to add to the historic register.

C. Schiffler stated the Commission should start considering signage in anticipation of the Meridian Speedway nomination being approved and asked if B. Bauer had any thoughts on what this type of signage should look like. *A plaque can be obtained through the National Parks Service but the Commission could consider additional interpretive signage along the rights of passage near the Meridian*

Speedway and could consider applying for a Community Enhancement Grant through the Idaho State Historical Society to assist with the cost.

D. Hart stated she would look in to the requirements for a Community Enhancement Grant in anticipation of needed signage.

B. Johnston stated the Commission might want to consider placing the Meridian Speedway on the walking tour app using the photos and narrative from the nomination.

NEW BUSINESS [ACTION ITEMS]

5. Discuss: Reconnaissance of Historic Meridian Properties: Main Street Survey

B. Johnston asked B. Bauer if there was any part of the Main Street Survey or the nomination of the Zamzows Mill that she could complete and bill for prior to September 30, 2022.

B. Bauer stated she mapped approximately 37 blocks between Broadway and Cherry Lane/Fairview and East 4th Street to 1st Street and that she focused on residential sites within this area. Phase I would cost \$5000 and would include fieldwork, photography, and completing Idaho Historic Sites Inventory forms.

B. Bauer stated she could begin work on the nomination of the Zamzows Mill such as research, initial PEQ form, and a site survey but she could not write the actual nomination prior to September 30, 2022.

B. Bauer suggested starting first with the Main Street Survey as it does not appear that the Zamzows building will be going anywhere anytime soon, but the survey would allow the Commission to identify and document historic structures that may be impacted by the rapid, future development in the area.

B. Johnston stated working on the survey would help the Commission start meeting the requirements for the next SHPO CLG recertification.

J. Dinger stated he would also prefer to complete the survey work first but does not want to lose sight of nominating the Zamzows Mill.

J. Ault agreed with moving forward with the mapping of the registry now and nominating the Zamzows Mill at a later date for the same reasons given by J. Dinger.

D. Hart motioned to approve funding not to exceed \$5000 for TAG Historical Research and Consulting to complete an initial survey of the area surrounding Idaho Street to be completed by September 30, 2022; seconded by J. Ault

All ayes

6. Discuss and Recommend: Next Project for National Historic Registry Nomination: Zamzows Mill

The Commission decided to put work on this nomination on hold until a later date (see discussion for Item 5).

7. Conference Information for 2022 NAPC Forum: Cincinnati, Ohio, July 13-17, 2022

B. Johnston encouraged Commissioners to look at information provided in the meeting packet to see if they wish to attend.

8. Conference Information for 2022 Idaho Heritage Conference: Idaho Heritage Conference, Pocatello September 19-22, 2022

B. Johnston stated he thinks this conference is only in-person and does not have any virtual components.

B. Johnston encouraged Commissioners to look at information provided in the meeting packet to see if they wish to attend.

9. Conference Information for 2022 PastForward: Online November 1 - 4, 2022

B. Johnston encouraged Commissioners to look at information provided in the meeting packet to see if they wish to attend.

10. Review Letter: Department of the Interior Inquiry About Participation in the Development a Programmatic Agreement

C. Schiffler stated this letter was received by the City and it was determined it should go through this Commission for review and consideration.

B. Johnston stated he will reach out to the Department of the Interior to obtain more information.

NEXT MEETING: July 28, 2022

D. Hart made motion to adjourn, seconded by J. Ault

All ayes

ADJOURNMENT

Meeting adjourned at 5:28pm



MEMO TO HISTORIC PRESERVATION COMMISSION

Topic: Historic Preservation Commission Budget

The Finance department will no longer produce monthly budget report ledgers for the Historic Preservation Commission. The budget for the Meridian Arts Commission has now been set up in OpenGov.com, where it is publicly accessible at any time, along with the entire City of Meridian budget. OpenGov.com is an online budget reporting website which is used by the City of Meridian to foster transparency, performance-based budgeting, collaborative procurement, and digital resident experience and engagement.

The goal is to have the budget data and information at the user's fingertips (ie: commissioners) to see their financial information at any given time. The data is updated nightly from MIP (the financial software the City uses).

The Historic Preservation Commission budget can be found at:

https://meridianid.opengov.com/transparency/#/12604/accountType=expenses&embed=n&breakdown=3a47e743-1b70-4bca-bb63-cd0945429d52¤tYearAmount=cumulative¤tYearPeriod=years&graph=bar&legendSort=desc&proration=true&saved_view=null&selection=A4EF3C81FB254158A5F7163C67FFCCCF&projections=null&projectionType=null&highlighting=null&highlightingVariance=null&year=2022&selectedDataSetIndex=null&fiscal_start=2022&fiscal_end=latest

If any Commissioner or any member of the public has a question, concern, or would like to request more information about the Historic Preservation Commission's budget, please contact Cassandra Schiffler, Arts and Culture Coordinator at cschiffler@meridiancity.org.

Below is a report generated from OpenGov's Historic Preservation Commission's budget on July 11, 2022:

Meridian City		
Budget to Actual - Yearly - Project		
Download generated on 07/11/2022		
Expenses Filter	Historic Preservation	
	2021-22 Budget	2021-22 Actual
(11159) Consulting/Photography - MHPC	10,230	150
(11159.A) Pre National Register of Historic Places - MS	0	4,615
(11157) Historic Walking Tour App Maintenance - MHPC	1,000	1,000
(11155) Printing & Promotional - MHPC	1,200	225
(11152) Training - MHPC	1,000	105
(11156) Continuing Education Program - MHPC	700	0
(11154) Memberships - MHPC	420	250
(11160) Historical Society Budget - MHPC	300	0
(11158) Student Initiative - MHPC	150	0
Total	15,000	6,345



United States Department of the Interior
 BUREAU OF RECLAMATION
 Snake River Area Office
 230 Collins Road
 Boise, ID 83702-4520



IN REPLY REFER TO:

USF-1219
 2.1.1.04

Subject: Invitation to Participate in the Development of an Idaho Statewide Programmatic Agreement Concerning Cultural Resources

Dear Interested Party:

The Bureau of Reclamation is contacting you to ascertain if your organization is interested in joining with Reclamation, the Idaho State Historic Preservation Officer (SHPO), and other parties to create streamlined procedures for projects led and funded by Reclamation. The SHPO and Reclamation are identifying interested parties who can work together in the development of a Programmatic Agreement (PA) under Section 106 of the National Historic Preservation Act (NHPA).

The main purpose of this PA is to create a consultation process that will allow Reclamation to provide more efficient cultural resources reviews on many projects. This will allow us to adhere to the NHPA and associated regulations, while providing better service overall. Cultural resources are generally defined as more than 50 years old and those affected by our projects often include the following:

- Dams
- Irrigation facilities and canals
- Archaeological sites
- Buildings

Participation may include providing comments on the draft PA, attending virtual meetings to discuss the development of the PA, or becoming a concurring party and staying involved after the PA is executed.

If you would like to participate in the development of this PA or have further questions, please contact one of my staff archaeologists, Ms. Jennifer Rilk at (208) 383-2257 or by email at jrilk@usbr.gov, or Ms. Nikki Polson at (208) 678-0461, extension 13, or by email at npolson@usbr.gov within 30 days.

Sincerely,

MELANIE PAQUIN Digitally signed by
 MELANIE PAQUIN
 Date: 2022.06.09
 17:52:22 -06'00'

Melanie Paquin
 Area Manager

